



**Davis is an equal opportunity employer. Employment decisions are not made upon the basis of an applicant's race, color, age, sex, national origin, religion, disability or any other basis prohibited by federal or local law. If you need a reasonable accommodation in the hiring process, you should notify the person distributing or accepting this application.**

Last Name:	First Name:	M.I.	Date: / /
Address: Street (please include APT or Unit #)		City	State Zip Code
Phone: Home		Cell	E-mail Address
Desired Rate of Pay:	Date of Birth: / /	SSN#	
Type of Employment Desired:		Full-Time	Part-Time
What days and hours you are available:			

Are you eligible for employment in the U.S.A.?	Yes	No
Are you 18 years of age or older?	Yes	No
Have you ever been employed by Davis Professional Services?	Yes	No
How will you get to work? _____		
How far can you travel if required by this position? _____		
Do you prefer a certain area of town? _____		
What date would you be available for training? _____		
What date would you be available to start work? _____		
Have you been convicted of a crime in the last seven (7) years?	Yes	No
If yes, please explain: <b>(this does not constitute an automatic rejection of employment)</b>		
_____		
_____		
<b>Do you give Davis Professional Services permission to run a nationwide Background check and random drug screens?</b> YES                      NO		

Are you skilled or experienced in any of the following areas? (Check All That Apply)
_____ General Labor
_____ General Cleaning
_____ Carpet Cleaning
_____ Floor Care
_____ Clerical
_____ Supervisory
_____ Managerial

FOR OFFICE USE ONLY							
Employee #: _____	Classification:	PT	FT	Equal Employment Opportunity			
Rate: _____	Level 1 Clean Spec	_____	_____	_____ Caucasian			
Start Date: _____	Level 2 Clean Spec	_____	_____	_____ American Indian/Alaskan			
D.O.B. _____	Final Clean Spec	_____	_____	_____ Black (not Hispanic)			
Male _____ Female _____	Floor Tech	_____	_____	_____ Asian/Pacific Islander			
	Supervisor	_____	_____	_____ Hispanic			
	Other:	_____	_____	_____ Other			
Total Budgeted Hours: _____ (Please allocate hours/day below)		Building (s) Assigned: 1) _____ 2) _____					
JOB #	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

<b>EMPLOYMENT HISTORY:</b> Please list the last three (3) jobs you have held (last or present employer first)	
<b>Employer:</b>	Position Held:
Address:	Telephone #:
Immediate Supervisor's Name <b>(Required)</b>	Title:
Dates Employed: FROM _____ TO _____	Salary/Wages:
Job Description:	
Reason for leaving:	
<b>Employer:</b>	Position Held:
Address:	Telephone #:
Immediate Supervisor's Name <b>(Required)</b>	Title:
Dates Employed: FROM _____ TO _____	Salary/Wages:
Job Description:	
Reason for leaving:	
<b>Employer:</b>	Position Held:
Address:	Telephone #:
Immediate Supervisor's Name <b>(Required)</b>	Title:
Dates Employed: FROM _____ TO _____	Salary/Wages:
Job Description:	
Reason for leaving:	

**EDUCATIONAL HISTORY:** List school name and location, years completed, course of study and any degrees earned:

High School: \_\_\_\_\_

College: \_\_\_\_\_

Technical Training: \_\_\_\_\_

Other: \_\_\_\_\_

**PROFESSIONAL REFERENCES:** Please list 3 **PROFESSIONAL** references (teacher, coach, pastor, doctor, employer, etc.)

1. _____	<b>Relationship:</b> _____	<b>Phone:</b> _____
2. _____	<b>Relationship:</b> _____	<b>Phone:</b> _____
3. _____	<b>Relationship:</b> _____	<b>Phone:</b> _____

**I hereby understand and certify the following:** The answers to the foregoing questions are true and correct to the best of my knowledge. Providing a false Social Security number is a violation of law. Falsification of my Social Security number, misstatement of fact, or material omission on this application is sufficient cause for cancellation of this application or, if employed, immediate termination from employment, **whenever** it is discovered. Davis Professional Services reserves all rights to recover all damages caused by my giving any false information on this application.

I hereby authorize my current and prior employers, educational institutions, and persons or organization named in this application to release any information required by Davis Professional Services to make an employment decision. I release Davis Professional Services and any employers, individuals, schools or organizations I identify during the application process from any liability associated with asking for or providing information about me.

I further understand that this application does not constitute an agreement, contract, or offer for employment, and that if employed, there is no specified length of employment. I understand that if I am not hired within ninety (90) days, this application will no longer be active, and I will need to complete another application if I wish to be considered for employment. If my application for employment is accepted, the effective date of my employment shall be the time I actually begin to work.

**I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_